Mr. Liu’s Classroom Matrix

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|  | *BE*  *RESPECTFUL* | *BE*  *RESPONSIBLE* | *BE*  *SAFE* |
| Arrival/Dismissal | - Take **ONE** sanitizing wipe as you enter.  - Walk quietly and orderly  - Ensure no trash is left behind  - **Throw away sanitizing wipe in trash when exiting** | - **Ensure your mask is correctly positioned on your face, covering your nose**  - Follow sanitizing protocol by taking a wipe and wiping down desk  - **Leave wipe on corner of your desk to dispose upon exit** | - Wear a mask correctly over your nose  - Sanitize your hands when entering and exiting the class  - **Walk in orderly and maintain safe distance from others** |
| Collaborative Work | - Allow peers to express opinions  - Use positive languages when discussing  - Speak when it is one’s turn | - Write down necessary notes/information  - Listen carefully to questions  - Be an active participant | - Utilize materials appropriately  -Be mindful of personal space |
| Independent Work | - Raise hand when you have a question or comment  - Avoid side conversations | - Follow teacher’s instructions carefully to practice independently  - Try the best to answer each question with step-by-step works | - Utilize materials appropriately  -Be mindful of personal space |
| Whole Group Work | - Raise hand when you have a question or comment  - Avoid side conversations  - Ensure electronics are in backpack | - Follow teacher’s instructions carefully to write down necessary notes/information  - Listen carefully to questions  - Be an active participant | - Utilize materials appropriately  -Be mindful of personal space |
| ASSESSMENTS | -use academic language  -turn in your best work, not the minimum  -don’t copy classmates’ answers  -don’t allow classmates to copy your answers  -follow teacher instructions | -study before  -budget your time  -read directions thoroughly  -ask teacher if you need clarification  -turn in by due date & time | -Use your own words and thoughts on assignments (don’t plagiarize)  - Double check that you turned in the work & attached files if needed  --Device is charged |
| VIRTUAL CLASS SESSIONS/  Asynchronous Days | -Only unmute when teacher says to do so or calls on you by name  -Use headphones if needed  -Wear appropriate clothing  -Raise hand  -Type in the chat box  -Stay on topic | -Log on a few minutes before to make sure sound & video are ready  -Have all necessary supplies  -Device is charged  -Sit up straight  -Participate | -Do not share codes, passwords, etc. with classmates  -Only use given codes  -Click on trustworthy links/sites  -Use academic language |
| ASSIGNMENT  COMPLETION | -use academic language  -turn in your best work, not the minimum  -don’t copy classmates’ answers  -don’t allow classmates to copy your answers | -read directions thoroughly  -ask 3 classmates before me if you have questions  -ask teacher if you need additional help  -turn in by due date & time | -Use your own words and thoughts on assignments (don’t plagiarize)  - Double check that you turned in the work & attached files if needed |